

EMPLOYMENT OPPORTUNITY ANNOUNCEMENT

DEPARTMENTS OF THE ARMY AND AIR FORCE
OFFICE OF THE ADJUTANT GENERAL
NORTH CAROLINA NATIONAL GUARD
HUMAN RESOURCES OFFICE
4105 REEDY CREEK ROAD
RALEIGH, NORTH CAROLINA 27607-6410

ANNOUNCEMENT #: ARNGT 05-278

OPENING DATE: 23 September 2005

CLOSING DATE: 11 October 2005

ANTICIPATED FILL DATE: 13 Nov 05

POSITION TITLE AND NUMBER

Training Technician
PDCN R0255000 MD #: 2243-50L

UNIT/ACTIVITY AND DUTY LOCATION

HQ, 1-130th Av Bn
NCARNG, Morrisville, North Carolina

GRADE AND SALARY (Includes Locality Pay of 11.72%)

GS-1702-09 \$41,772.00 - \$54,300.00 per annum

EMPLOYMENT STATUS

Excepted Service

WHO CAN APPLY: The area of consideration for this announcement is the STATEWIDE. Applications will only be accepted from current Excepted employees of the North Carolina National Guard, current military members of the North Carolina National Guard and individuals who are eligible and willing to enlist in the North Carolina Army National Guard.

HOW TO APPLY: Interested applicants may apply by submitting an Application for Federal Employment (Standard Form 171), Optional Application for Federal Employment (Optional Form 612), resume or any other form of application. It is required that the Knowledge, Skills and Abilities (KSA) listed below be addressed and attached to the application. The application and KSA Statement should be mailed to the North Carolina National Guard, ATTN: OTAGNC-HRO, 4105 Reedy Creek Road, Raleigh, NC 27607-6410. It must be received not later than the closing date or if mailed postmarked by the closing date. **NOTE: Information that must be provided when applying for a technician position is as follows: announcement number; name; address; telephone number; social security number, date of birth; citizenship; education; work experience; and other job-related qualifications. For more information, call 1-800-621-4136 ext. 6172/6431. Faxed or E-mailed copies will not be accepted.**

QUALIFICATION REQUIREMENT: Must have 24 months specialized experience which demonstrates that the applicant has acquired the below listed KSA's. Education may be substituted for experience when applicable and the appropriate transcripts are submitted with application. In-service placement actions will be considered when applicable.

KNOWLEDGE, SKILLS ABILITIES (KSA'S)

Below are listed the KSA's for this position. Applicants must address each KSA individually in paragraph format by explaining any civilian and military work experience (with dates) that provided that KSA. It is required that this statement be attached to the application. **Failure to include KSA's with inclusive dates will result in the applicant not being considered for this position.** For more information or assistance, call 1-800-621-4136 ext. 6172/6431.

1. Ability to develop, administer and evaluate education/training programs.
2. Ability to secure facilities and coordinate training.
3. Ability to gather data and compile plans and reports.
4. Ability to coordinate and control testing programs.

CONDITIONS OF EMPLOYMENT: 1. Occupants of this position must maintain continuous military membership in the North Carolina Army National Guard (NCARNG). NCARNG status (military grade, MTOE or TDA assignment, MOS/SSI, military unit) and experience must be entered on the application. The recommended applicant will not be approved for appointment until they occupy a compatible MOS in the NCARNG shown under Military Assignment below. 2. The applicant selected for this position will be required to participate in the Direct Deposit/Electronic Fund Transfer Program.

SECURITY CLEARANCE: Must have or be able to obtain a security clearance at the Secret level.

MILITARY ASSIGNMENT: Assignment to a compatible Officer or Warrant Officer position in the unit of employment is mandatory. (Off: 01A; WO: Br 011A)

EVALUATION FACTORS USED: Personal interviews, review of application and the KSA Statement.

PRINCIPAL DUTIES AND RESPONSIBILITIES: Formulates, oversees and evaluates the overall training programs of the command. Develops yearly and longer training plans. Issues to subordinate units such instructions and procedures as needed to conduct training activities so as to meet the requirements of the Department of Army, National Guard Bureau, major army headquarters and/or other higher headquarters. Establishes and conducts a training evaluation program for subordinate units. Reviews training evaluation reports such as annual training reports or annual general inspection reports to identify needed revisions or improvements to training activities. Reviews training plans and schedules of subordinate units and approves or revives as necessary. Provides guidance and assistance to unit commanders or other training personnel pertaining to scheduling and conducting training. Schedules and coordinates the use of training sites and facilities. Procures, or directs the procurement of training aids, manuals, or other instructional material. Maintains liaison with personnel at state operated or regular army operated training sites. Coordinates with Readiness Region Groups, Maneuver Area Commands, or Maneuver Training Commands for conducting and evaluation of Army Training and Evaluation Program (ARTEP), Field Training exercises (FTX) or Command Posts exercises (CPX). Prepares plans and reports pertaining to readiness and mobilization. Receives unit status reports and consolidates into Bn or Sqdn report. Provides guidance and assistance to units in preparation of readiness reports. Monitors material readiness reports to determine status of equipment. Using guidelines from higher headquarters develops mobilization and alert plans including movement plans for use in responding to local or national emergencies. Serves as security coordinator for the command. Provides guidance and assistance in implementing and following security measures for such items as documents, arms and ammunition, and communication equipment (COMSEC). Acts as Test Control Officer for the command. Performs other duties as assigned.

INSTRUCTIONS TO COMMANDERS/SUPERVISORS: This position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted to your unit/activity bulletin board.

ADDITIONAL INSTRUCTIONS: 1. Applicants are requested to identify, on a separate sheet of paper, their race and national origin from one of the following categories; Male or Female; American Indian or Alaskan native; Asian or Pacific islander; Black, not of Hispanic origin; Hispanic; White, not of Hispanic origin. Submission of this information is voluntary and will be used in support of the NCNG Equal Employment and Affirmative Action Programs. 2. A permanent change of station (PCS) will not be authorized for the individual selected for this position unless agreed upon in advance by HRO and a PCS order is prepared prior to effective date 3. Participants in the Selected Reserve Incentive Program will be administered as prescribed by NGB Pamphlet 600-15. 4. Males born on or after 1 January 1960 must be registered with the selective service in order to be considered for federal employment.

INFORMATION SUBMITTED WILL BE USED ONLY IN ACCORDANCE WITH THE PRIVACY ACT OF 1974

DISTRIBUTION: A, B, C-2, G-25, H-3, J-3, K-3, M, N-12, P-9, Q, W-2, Y-2, R: HRO-1, AGAV-1, AGCS-3, DCSANG-1, DCSLOG/G4-4, DCSOI-3, DCSPER-3, FMCB-2, IG-1, SCSM-1, SRAA-1, VCSOP-1